

Garden State Employment and Training Association

MIS Committee Minutes

Wednesday, September 25, 2024

Attendees:

Alan Aspili – DOL	John Bicica – DOL
Amy Ronketty – Cumb/Salem/Cape May	Juliane Veja – DOL
Ana Mariano – Union	Kali Rorke
Carol Polack – Bergen	Kamlesh Patel – DOL
Chris Peake – Greater Raritan/Somerset	Keri Sullivan – Hudson
Davidene Alpart – Passaic	Lillian Roman – Union
Denise Taguwa – DOL	Lynda Wolf – Bergen
Diane Paz	Mark Van Kampen – DOL
Elizabeth Valentin – Cumb/Salem/Cape May	Nereida Lombardi – Essex
Felicia Ravenell – Equus Workforce Solutions	Nieves Sweet – Newark
Helayne Stoermer – Monmouth	Nimit Shah – DOL
Huy Dinh – Morris/Sussex/Warren	Rebecca Lacovrie
Jack Caltabiano – Passaic	Robin Hayek – Bergen
Jaime Gomez – Cumb/Salem/Cape May	Shanele Gooch – Mercer
Jeannie Phillips – Morris/Sussex/Warren	Tara Hansen – Union
Jeff Shulman – DOL	Tina McNamara – Ocean

Call to order 10:00 – Barbara Weir – Burlington County

I. Performance and Validation – Mark Van Kampen

- Mark led a discussion on measurable skill gains, a continued version, emphasizing the necessity for participants to be enrolled in educational programs for accurate tracking. He highlighted New Jersey's concerning ranking in youth services and the need for improvement. He remarked on how well we have done with MSG performance but noted our measures are increasing.
- Enrolled in Education is the denominator for MSGs. If a participant is not enrolled in education the MSG does not count. You must enter on Training Outcomes tab for Enrolled in Education to populate. Attainment Status would be *In Process – Intended Credential Pending*. Th
- The conversation also covered the Individual Service Strategy (ISS) document's evolving nature and its implications for youth participants. Please note, not all program elements need to be provided, however, they must be made available. The elements provided are based on individual assessment.
- Remember there should be a recorded funded service (program element) for youth participants each quarter. You can have the same service entered more than once, just need to make sure you have one each quarter.
- Most areas have been monitored and were overall in good shape; just 5 more need to be completed.

II. OSOS Updates – Kamlesh Patel

- Kamlesh provided insights into the ongoing testing phase. Please feel free to test this system and email WorkforceInformationSystems@dol.nj.gov with any issues.

- Still looking at a new case management system. Currently, in the RFP phase, which started back in 2021. Hopes to have a new vendor in place to build the new application for OSOS by early next year.
- Many areas still using Legacy versus NextGen due to various issues (i.e., weird symbols in comments, inability to add test information, etc. Again, for any OSOS issues, email WorkforceInformationSystems@dol.nj.gov

III. WIOA Program Oversight & Development – John Bicica

- John didn't have an update as there is pushback in implementation. Everyone was encouraged to continue with the type of co-enrollment they are currently doing, as he has seen in the monitoring visits. For instance, co-enrolling Adults with the TANF population. Determine if the customer is appropriate for training.
- John addressed concerns regarding individuals being added to performance metrics when co-enrolled. Customers are only added to performance if a service is funded.
- John also discussed proper documentation of customer eligibility for training. Need to determine if the customer is eligible for other funding sources, such as FAFSA. It should be noted in the comments and/or IEP whether the customer was eligible for other programs first before using WIOA funding.

IV. Research and Analytics – Juliane Vega

- Juliane presented a sample report, P120C Carry-in and Enrolled Detailed report, designed to meet team needs and facilitate usability feedback. Juliane worked with Huy and Victoria to create this sample. Juliane would like to make additional improvements. If anyone is interested, please reach out to Juliane.
- With this report, there is the ability to filter by area (WDB) and can show how many customers are active, and actively participating and what years are available in terms of data records that are open enrollments that are open, as well as view by fund (which fund has the highest number of individuals that are actively participating at the moment), and which staff that have the most people that they're actively working with or that they have open enrollments for. There is detailed information such as OSOS number so you can look the customer up in OSOS.
- Discussions included the potential for converting reports to Power BI and integrating data into user-friendly dashboards.
- There are challenges related to accessing the database without the Garden State Network. Several areas do not have access to the Garden State Network, it was suggested for collaboration and support from State IT. In the meantime, work with Juliane offline to see the types of reports that can be shared without Garden State Network.

V. Conclusion:

- Barbara asked the committee to think about future topics to be discussed, to keep meetings fresh.
- GSETA is looking for 3-5 members of the committee to be Subject Matter Experts; a support network for new and experienced members who need additional technical assistance in specific areas. Members do not need to be a GSETA member.

Next Meeting: Wednesday, November 27 at 10 AM via Teams

Future Meetings: January 29, March 26, May 28, and June 25. No Meetings in July/August

Adjourned: 10:51 AM