

MINUTES

GSETA Operations Committee

07/01/2024

Call to Order –

1. Fran Kuhn called the meeting to order at 10:01 am.
2. Approval of minutes from June 2024. Motion, Monica Mulligan, Paul Grzella, Second. All Approved

Danielle Jubanyik - Literacy Update

1. Changes to the funding for Literacy.
2. Typically, the allocations would go to each local area to fund the Learning Links. Since we are not getting additional funding from the State, and there is some waste seen throughout the State post-COVID the State will be issuing an NGO.
3. All areas can apply for this funding.
4. 12 Areas did apply for no-cost extensions. Must obligate by September 30 and spend down the funds by December 31, 2024. If you are looking to reallocate funds, or change the budget, must send in a modification to your budget to Jon Cohen and copy Danielle.
5. There will be a mandatory Technical Assistance meeting where all WDB's should be in attendance.
6. Local areas can braid funding to keep their Links going.
7. WDB's only can apply for the NGO. There will be one award per region.
8. For those areas that spent all of their funds, there are no funds available to bridge the gap.
9. Aztec software will no longer be available. Awardees will have their choice of software and their objectives (GED teaching, digital literacy, etc.).
10. Secret shoppers went out to every Learning Link and saw that they were not used.
11. All equipment will be lost by December. The equipment is the property of NJDOL.
12. Title II received an increase in funding.

Melissa Moody and Sherie Jenkins – Work First New Jersey Update

1. There will not be a statewide letter sent. The CSSA's are to send out letters for outreach – this is in the DFDI. All local areas have been informed.
2. The Work First NJ website has been updated and clients can go there to review responsibilities. This is federally mandated, locally provided services.
3. [TANF Work Requirements and State Strategies to Fulfill Them, March 2012 \(hhs.gov\)](#)
4. Effective July, the county liaisons will share reports monthly from the Shared Data Warehouse.
 1. WFNJ Clock Report
 2. Combined Clock Report
 3. Denominator Report
 4. Participation Report
 5. Idle Report
 6. Sanction Report
 7. E-time No Data Entered Report

5. There will be training on all of the above reports so all individuals will be able to decipher the information.
6. Can we get contact information for all the clients? If not, we would need access to the case number database.

South Jersey Legal Services – Michelle Nuciglio, Director of Pro Bono Services

1. A flyer was sent out by Fran prior to the meeting.
2. Presentation included a PowerPoint that explained who the South Jersey Legal Services is and what they do.
3. They cover the 9 southern counties –www.lsnj.org
4. There are eligibility guidelines.
5. 6 Pro Bono Projects: Bankruptcy (Chapter 7 only), Children’s SSI Project, Divorce (uncontested, no issue divorce), Expungement, Family Assist (30 minute advise appointments for any type of family law issue), Guardianship Project for Children (must be done prior to 18 yrs.)
6. www.sjlslaw.org for any information and upcoming events. 1-800-496-4570 for intake.

LinkedIn Learning – Samantha Ross

- Aligned with the missions of WDBs.
- On-line learning platform.
- Access to economic graph data. <https://economicgraph.linkedin.com/>
- Aligned with Microsoft.
- AI assisted learning coach.
- Job Seeker training (Resume, Interviewing, etc.) is available in addition to the various training platforms.
- A good tool for professional development for your staff.
- Working with Middlesex currently. Not sure if they are on the ETPL.
- sross@linkedin.com

Update: Pathways to Recovery; JOBS Grants – Briana Menjivar

1. Pathways is regional and runs 06/01/2024- 05/31/2026
2. JOBS FY 2023 (ends December 2024) and a FY 2024 grant
3. Looking for one more Pathways to Recovery grantee in the Central region, and two Southern Region grantees.
4. All details will be sent out when information is available.

Adjourn & Next Meeting

- Meeting Adjourned at 11:47 AM. Next Meeting: August 5, 2024, at 10:00AM.